

# Library Services during FY2021(4/1/2021-3/31/2022)

Following services may be changed depending on the situation at each campus. Please be sure to check the library website (<https://www.lib.tmu.ac.jp/>) before using any of the library.

## Students<sup>1</sup>, teachers and staffs<sup>2</sup> of TMU

Opening Hours	Central	Mon to Fri during classes / National holiday classes conducted: 10 a.m. to 7 p.m. Sat / Mon to Fri during vacations: 10 a.m. to 5 p.m.
	Systems Design	Mon to Fri during classes: 10 a.m. to 7 p.m. National holiday classes conducted / Sat / Mon to Fri during vacations: 10 a.m. to 5 p.m.
	Health Sciences	Mon to Fri during classes / National holiday classes conducted: 10 a.m. to 7 p.m. Sat / Mon to Fri during vacations: 10 a.m. to 5 p.m.
<p>*There are closed days other than Sun and national holiday due to school events or facility infections. Please check the library website for further information. *Entry may be restricted to avoid crowding.</p>		
Use of seats and areas	Central	Around <del>160</del> 200 seats are available. (Seats and carrels at first to third floor, Carrel A/B at second floor, Media Space and Presentation room*)
	Systems Design	Around 50 seats and Communication Space <del>1#</del> are available.*
	Health Sciences	Around 60 seats are available.
<p>*There are some restrictions for the use of communication areas. Please check the library website for further information.</p>		
Services	<ul style="list-style-type: none"> <li>● We will provide delivery services for the users who have difficulties to visit university. Please check details at library website and contact us.</li> <li>● We will put our rules for borrowing materials back by the end of April. (Number of materials you could borrow each time: 15 or 10 / users who have materials overdue cannot borrow new materials.) Overdue penalty will be excused for the time being. But please return overdue material as soon as possible.</li> <li>● We will accept reference service only online.</li> <li>● For other information, please check library website.</li> </ul>	

## Others and visitors<sup>3</sup>

### Entry and all other services will remain suspended.

This is necessary for the university to implement thorough measures to prevent the spread of infections as well as to secure as much time as possible for our students to study, learn and conduct research. We apologize for the inconvenience and ask for your continued understanding and cooperation. Thank you very much. We might accept the browsing of the materials that only TMU holds (ex. Precious collections) if you have letters of introduction from head of other university library, government office or other groups. Please contact us.

- ✓ Please see the library website (<https://www.lib.tmu.ac.jp/>) for the information of the measures for FY2020 (until March 2020).
- ✓ For measures regarding the department libraries, contact each library.

- 1 Undergraduates, graduate students, graduate program students, premium college students, credited auditors, research students, trainees
- 2 Full-time teachers, part-time teachers (including part-time lecturers, specially-appointed teachers, research assistants), guest lecturers, guest researchers, professors emeritus, research fellows, postdoctoral researchers, Ph.D. candidate researchers, staffs (excluding temporary workers), etc.
- 3 Graduates (of undergraduate and graduate programs), former teachers, open university lecturers and members, Tokyo residents, etc.